

November 12, 2013

The regular monthly meeting of the Tyrone Town Board was held on the above date at the Town Meeting Room and was called to order by Supervisor Jackson at 7:00 pm.

Meeting opened with the Pledge to the Flag.

Present: Supervisor; Deputy Town Clerk; Councilpersons: Allen, Grimmke, Petris and Perry; Highway Superintendent; Justice Clerk plus those on sign in sheet.

A copy of the October 8, 2013 meeting were furnished to Board Members.

Motion by Allen, second by Perry to accept the minutes. Carried unanimously.

Supervisor Jackson read aloud the balances to the Town's Bank Accounts.

After review of the Financial Reports by Board Members:

Motion by Allen, second by Grimmke to accept reports of the checking account for the General Fund. Carried unanimously.

Motion by Allen, second by Perry to accept reports of the checking account for the Highway Fund. Carried unanimously.

Motion by Grimmke, second by Perry to accept reports of the Trust Account. Carried unanimously.

After review of the Abstracts by Board Members:

Motion by Allen, second by Petris to approve payment of bills on the General Abstract. Carried unanimously.

Motion by Grimmke, second by Allen to approve payment of bills on the Highway Abstract. Carried unanimously.

Old Business:

(1) Pam Grimmke updated us on the Wayne Baptist Cemetery. Don Gee will do the contract work for but as he has to haul all of his equipment, she needs to amend the original fees that we approved to reflect an additional \$50.00. Fee will now be \$300.00 instead of \$250.00, and the Town will get \$50.00 less in there account.

Supervisor Jackson also spoke with our Town Attorney to see if there is a certain place where records go when an office has been shut down, and was told no. Pam has more info that she has to get to the Attorney.

Pam is currently working of policy and procedure (how to get someone buried), once we accept it, we will need a resolution and letters will be sent out to local funeral homes.

#22-13 Unanimous resolution to accept the new amended fees for the Wayne Cemetery.

(2) She also told us that the plaque for Helen Baxter was presented to her son at her Memorial service and that it will be hung, along with a picture of Helen, at the Town Hall soon.

(3) Pam also informed us that funding for several programs offered by the Office for Aging are being discussed at the Legislature. Because of budget constraints at the County level three programs are being threatened, Health Information Counseling, Recreation and Expanded In-Home Services for Home Care. Pam will keep us informed as she learns more.

(4) Supervisor Jackson needs the Boards permission to accept and sign the new contract for the Assessor with Schuyler County Real Property. The Board gave him permission.

(5) Jackson also has spoken with John Farwell regarding a an item in the union contract which stated that if there was an overcharge for insurance that the employer would get 40% back and the employee would get 60%. At present, the employees only pay 10% for insurance so John assured Gary that would not be the

The Board gave Gary permission to sign and return the contract.

(6) Supervisor Jackson also reported that several weeks ago he alerted the Board that he has been offered a job out-of-state, which is several hours away, so he will not be able to continue his duties here, he is tendering a resignation date of December 31st so the Board will have to appoint another individual to take on the job as Acting Town Supervisor.

(7) Carol Golden, retired examiner for the NYS Comptroller's Office after 35 years and now owns her own business, has done the last couple of AUD's for the

Town and spoke with us about obtaining an independent audit.

The audit process is rooted in Town Law that the Board do an annual audit or “cause“ the records to be audited. The Board can do this themselves or hire a CPA. Some larger Towns do hire a CPA firm annually, but in her experience, most small Town’s do their own. The Comptroller’s office does offer a manual called the “Fiscal Oversight on the Governing Board” which can assist Board’s through the annual audit.

The other option is to send out requests for proposals to accounting firms, similar to a bidding situation.

CPA audits are expensive, around \$10,000 is a an annual estimate. They look at compliance with finance related law and internal controls. They are going to evaluate the financial condition of the Town. An important internal control is to balance the ledger to actual bank reconciliation each month. If this is happening it is a big assurance. A CPA would assess risks, whether “red flags” or any major incompliance with NYS Law.

Tyrone does send our Board Members and Supervisor to different classes and the Highway Superintendent attends training and he does a gasoline audit.

Resident, Dr. Thomas, remarked that if the Town were to seek additional revenue through the form of non-profit grants, they would require an audit. Carol stated that at the Federal level, they require a single audit for funds received in excess of \$500,000.00.

In closing, she noted that one of the best investments the Town has made was the purchase of Williamson Law Programs.

(8) Lakes Association: Cartha Conklin said that not much is going on right now. They are looking forward to next year.

(9) Assessor: Not present.

New Business:

(1) Susan Parker from Schuyler Co. Public Health had several things that she wanted to discuss, but started with a “thank you” for the number of Tyrone residents that assisted in success of this years “Strong Kids-Safe Kids” program.

Lead Program: Children ages 1-2 are tested. The program is not going as well as they would like as only 36% of one year olds and 28% of two year olds have been tested countywide. They plan to distribute educational materials in stores.

Lyme Disease: There has been a big boost in Schuyler Co.. In 2012 there were 20 suspected cases and to date we have had 42 suspected cases in 2013. It is easily treated but Carmine Nicastro added that it does require three weeks of antibiotics. If in the woods you should check yourself over thoroughly.

Rabies: They get calls everyday and so they started an initiative to vaccinate as many animals as they possibly could. In 2012 the did 1109 animals and to date have done 653.

Flu Season: We are 100% into flu season and she encouraged everyone to get their flu shots.

(2) Town Clerk: Deputy Jean Kosty read aloud and furnished the Board with copies of the monthly report.

(3) Code Enforcement: Not present but Deputy Kosty read aloud his monthly report.

(4) Justice Clerk: Bobbi Sparling furnished the Board with a copy of her monthly report.

She also said that the State will be coming to her office to upgrade the computers to Window 7. She does not expect to hear much about the grant until March or April 2014.

(5) Highway Superintendent: Paul Ernhout reported that he is still working on getting the lights back on by the bridge. Although we are still paying NYSEG for the lights a sub-contractor needs to hook them back up.

CHIPS application is in.

The bridge on Perry Hill has been completed and the road opened back up. They saved over \$100,000 on the project.

The County did inventory on the Town's cross-over pipes.

They have one more bridge on Manning Rd. that needs work.

Trucks are almost winterized.

Jean Kosty asked why there were no load rating signs on the 226 bridge and Paul explained that they are no longer required because they used H beams instead of I beams.

(6) Planning Board: Jack Wilbert reported that the Town signage needs to be reordered.

They have made a final ruling on dog kenneling within the Town and also continue discussion on ways to clean up the Town.

He is still researching Certa renewable energy options.

They have received an application from Richard Little to fill the vacancy in the Planning Board, which he passed on and the Board asked if they may have time to review it and get back with him at the next meeting.

(7) Environmental Management: Carmine Nicastro said they are still concerned about the garbage truck traffic on Routes 14 and 14A.

Officials in Pennsylvania are monitoring contamination, trucking, etc...of

fracking companies.

He also states that it is reported that our children may not live as long as we are because of several factors such as contaminations, the ozone layer and cancers. It is also believed that MS may be caused by contamination of farm lands.

Several States and Cities are now using “water cremation” which dissolves the body because of lack of burial space.

As he has in the past, Carmine is donating his annual mileage to the Highway Department.

Other Business:

(1) Supervisor Jackson is still working on the budget and there is another budget workshop scheduled for 11/14/13 at 10:00. The public hearing will be held before the 2nd week of December.

(2) It was asked of Pam Grimmke if someone wants to purchase a plot at Wayne Cemetery, who so they contact. Pam stated that she is looking for someone to replace Diane Campbell but at this time, people should still contact Diane.

An executive session was called by Supervisor Jackson for personnel issue and he asked Department heads to stay.

Meeting adjourned at 8:26 pm.

**Respectfully submitted,
Deborah L. Tyler
Town Clerk
Jean W. Kosty
Deputy Town Clerk**