

January 8, 2019

The regular monthly meeting and Organizational Meeting of the Tyrone Town Board was held on the above date in the Town Meeting Room and was called to order by Supervisor Desrochers at 7:00 pm.

Meeting opened with the Pledge to the Flag.

Present: Supervisor; Town Clerk; Councilpersons: Eyer, Perry, Sevier and Allen; and Justice Clerk.

Highway Superintendent and CEO were both excused.

A copy of the December 11, 2018 minutes were furnished to Board Members.

**Motion by Perry, second by Sevier to accept the minutes. Carried unanimously. The year-end meeting minutes have not been completed yet but the Board will be furnished with them and the motion for approval will be presented at the February 12, 2019 meeting.

2019 APPOINTMENTS

Town Attorney - Robert Halpin
Registrar of Vital Statistics - Deb Tyler
Deputy Registrar of Vital Statistics - Jean W. Kosty
Deputy Clerk & Tax Collector - Currently vacant
Deputy Clerk Sub & Tax Collector - Currently vacant
Budget Officer - Don Desrochers
Town Historian - Paul Reiser
Recycling Supervisor - Walter Howell
Deputy Supervisor - Cartha Conklin
Code of Ethics Board - Pam Grimmke, Thomas Allen and Kevin Morris
Dog Control Officer - Schuyler County Sheriff's Department
Health Officer - Dr. James Winkler
Environmental Council - Currently vacant
Planning Board - Chair Rory Miller, Vice Chris Bason, Sec John Petris, Randy Andrews , Brenda

Eyer.

Office for the Aging - Currently vacant
Summer Youth Program - Dundee Youth Center
Tax Assessor - Caitlyn Brown

DEPOSITORIES:

Supervisor: Community Bank

Town Justice: Five Star Bank

Town Clerk: Five Star Bank

Town Tax Collector: Five Star

Mileage Rate: \$0.50 per mile

Fee for returned checks: \$20.00

Authorize Tax Collector to deposit in an interest-bearing account

Salaries for all elected and appointed officials: As contained in the 2019 budget.

Insurance company for Town Employees and Buildings and Grounds - Sprague Insurance

Highway Superintendent can spend under \$10,000 without Board approval. Anything over

\$10,000 must be done by bid process and Board approval
Town Board Meetings 2nd Tuesday of every month
Deputy Highway Superintendent - Nick Wood
Board of Assessment Review - Jean Hubsch, Rory Miller, Mia Clemens

Cemetery Sexton for the Wayne Baptist Church, Mia Clemens

****Motion by Allen, second by Perry to approve these appointments. Carried unanimously.**

Councilperson Sevier inquired into the vacancies and it was stated that we would love to see them filled.

Supervisor Desrochers read aloud the balances to the Town's bank accounts.

After review of the Financial Reports by Board Members:

****Motion by Allen, second by Eyer to accept reports of the checking account for the General Fund. Carried unanimously.**

****Motion by Sevier, second by Allen to accept reports of the checking account for the Highway Fund. Carried unanimously.**

****Motion by Allen, second by Eyer to accept reports of the checking account for the Trust & Agency Fund. Carried unanimously.**

After review of the Abstracts by Board Members:

****Motion by Eyer, second by Perry to approve payment of bills on the General Abstract. Carried unanimously.**

****Motion by Sevier, second by Allen to approve payment of bills on the Highway Abstract. Carried unanimously.**

Resolutions:

MOTION TOM
SECOND ED

JANUARY 8, 2019
RESOLUTION NO. 01, 2019

RE: BUDGET MODIFICATION FOR GENERAL AND HIGHWAY FUNDS

WHEREAS, some line items have been overspent and need some modifications to close
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out the year 2018

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor be authorized to make the following budget modifications,

In the Highway Budget Journal,
Move 166.01 from DA5142.1 to DA5142.4

In the General Budget Journal,
Move \$267.40 from A1620.2 to A1910.4, Move \$204.30 from A5010.1 to A5182.4,
Move \$209.76 from A9055.8 to A9030.8, Move \$217.16 from A9060.8 to A9030.8,
Move \$2.87 from A5010.1 to A9030.8, Move \$4,605.44 from A1355.4 to A9010.8,
Move \$1,645.56 from A5010.1 to A9010.8

ROLL CALL VOTE:

Troy Eyer - AYE
Edward Perry - AYE
Joe Sevier - AYE
Tom Allen - AYE
Donald Desrochers - AYE

MOTION TOM
SECOND ED

JANUARY 8, 2019
RESOLUTION NO. 02, 2019

RE: BUDGET MODIFICATION FOR GENERAL FUND

WHEREAS, a change in the way the State Retirement is being charged needs to be done and,

WHEREAS, the 2019 budget is already done and approved and,

WHEREAS, a budget modification needs to be done to reflect the correct way to pay the State Retirement bill and,

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor be authorized to make the following budget modification,

In the General Budget Journal,
Move \$6,293.00 from A1990.4 to A9010.8

ROLL CALL VOTE:

Troy Eyer - AYE
Edward Perry - AYE
Joe Sevier - AYE

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Tom Allen - AYE

Donald Desrochers - AYE

New Business:

(1) Supervisor Desrochers asked for the Board to schedule the annual audits of the Supervisor, Justice Clerk and Town Clerk/Tax Collector.

They agreed that they will conduct these on January 17, 2109 at 10:00 am.

He also read aloud the Fund Balances from 2018 for both the General and Highway Funds.

He also briefly explained that as a result of these balances we should be able to proceed with Phase Two of the improvements to the Town Hall which would include a new meeting room, access to the upstairs, etc...to hopefully be scheduled for the summer months.

These projects will require putting these out to bid for prospective candidates.

**Motion by Allen, second by Sevier to approve for Don and Matt to proceed with preparing the project details to put out for sealed bids. Carried unanimously.

(2) Town Clerk: Deborah Tyler read aloud her monthly report.

She also announced that she received notice of the NYS Association of Towns annual conference being held February 17th - 20th 2019 in NYC.

(3) Justice Clerk: Bobbi Sparling furnished the Board with a copy of her monthly report.

Councilperson Sevier asked her if she had gotten any information about installing additional security cameras to the Town Barn area.

She has spoken with the company and passed the info on to Matt Stiles.

(4) Fire Department: Bill Meehan read aloud their annual report. Slightly busier than 2017.

(5) Code Enforcement: Not present.

(6) Highway Superintendent: Not present.

(7) Planning Board: Not present but Supervisor Desrochers stated that they did meet in January and reviewed one subdivision application.

(8) County Legislature: Mark Rondinaro reported that the December 2018 sales tax figures are not yet in but overall 2018 was substantially higher than 2017.

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(9) Lakes Association: Cartha Conklin stated that they will be holding their first meeting of the season in April.

The meeting was opened to public comments.

****Motion by Allen, second by Perry to adjourn at 7:32 pm. Carried unanimously.**

Respectfully submitted,

**Deborah L. Tyler
Town Clerk**

****Unofficial draft until motion of approval at the February 12, 2019 meeting****